تمثيل أفعال الكلام في تعليمات منظمة الصحة العالمية حول كوفيد-١٩ في عيد الاضحى

The Representation of Speech Acts in WHO COVID-19

Instructions of Eid al Adha

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الكلمات المفتاحية: كوفيد - ١٩، افعال الخطاب، التعليمات، أفعال الكلام، منظمة الصحة العالمية، عيد الاضحى.

 $\label{eq:Keywords:COVID-19} Keywords: \mbox{COVID-19, illocutionary acts, instructions, speech act,} \\ \mbox{WHO, and Eid al Adha.}$



الملخص

تتناول الدراسة الحالية أفعال الكلام المستخدمة في التعليمات التي قدمتها منظمة الصحة العالمية (WHO) في عيد الأضحى المبارك فيما يتعلق بكوفي د-19. تحاول الدراسة تحديد الوظيفة الأبرز للأفعال الخطابية المستخدمة في البيانات المختارة، وكذلك تحديد كيفية إيصال التعليمات، بشكل مباشر أو غير مباشر، وكيف تمثل هذه الاستخدامات المتكررة دور منظمة الصحة العالمية في الاستجابة لوباء كوفيد-19. يتم استخدام تصنيف باخ وهارنيش (19۷۹) للأفعال الخطابية كنموذج لتحليل التعليمات .تشير النتائج إلى أن الأمر هي الوظيفة الأكثر استخدامًا لأفعال الخطاب في البيانات المختارة وأن غالبية التعليمات يتم تقديمها بصورة مباشرة .تخدم هذه الاستخدامات دور منظمة الصحة العالمية كآمر للأشخاص في عيد الأضحى فيما يتعلق بكوفيد-19 وتعكس أيضًا أهمية اتباع تعليمات منظمة الصحة العالمية المتعلقة بكوفيد-19 في عيد الأضحى على وجه التحديد لأنها إحدى المناسبات الاجتماعية والدينية التي يمارس فيها المسلمون العديد من النقاليد التي تشمل التجمعات الاجتماعية.

Abstract

The current study examines the speech acts utilized in the instructions given by the World Health Organization (WHO) on Eid al Adha regarding COVID19. The study attempts to determine the most prominent function of illocutionary acts used in the selected data, as well as identifying how the instructions are conveyed, directly or indirectly, and how these frequent uses represent the role of WHO in the COVID-19 pandemic response. Bach and Harnish's (1979) taxonomy of illocutionary acts is used as a model to analyze the instructions. The results indicate that *ordering* is the most commonly employed function of illocutionary acts in the selected data and that the majority of the instructions are given directly. These uses serve the role of WHO as a commander for people in Eid al Adha regarding COVID-19 and also reflects the importance of following WHO COVID-19 instructions in Eid al Adha specifically as it is one of social and religious occasions at which Muslims practice many traditions that include social gathering.

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Introduction

COVID-19 is considered to be one of the most common events that disseminated across the world. The World Health Organization (WHO) regards it as a pandemic in 2020. WHO has a crucial role in informing and educating the public about the realities of the Covid-19 pandemic through targeted messaging that affect how the public perceives this pandemic.

People use language to express propositional claims, entities, objects, states of affairs, and other things, as well as to perform tasks like presenting themselves, making requests and denying them, etc. The action taken when saying something is referred to as a speech act which is a component of pragmatics.

The theory of speech acts was developed in response to numerous earlier linguistic theories that did not consider language to be an activity (Mey, 1993:109-10). Despite the fact that the Austrian philosopher Ludwig Wittgenstein's account of language use as a social activity served as the foundation for speech act theory, which holds that "the meaning of a word is its use in language," the Oxford philosopher J. L. Austin has attributed this idea first when he presented the basic concepts in his lectures at Oxford in 1952 (Huang, 2009:1000).

According to Austin's theory (1962:12), speakers frequently employ language for more than just self-expression, therefore an utterance can be regarded of as a speech act. He also claims that words have a greater purpose than merely expressing the truth; "to speak" something is the same as "to do." In turn, Searle (1976:10) greatly develops the same theory with additional refinement and insights into categorizing speech acts according to the perspective of intentionality.

On the other hand, Bach and Harnish (1979:397) proposed a linguistic communication theory that emphasizes speech act and is represented through a model of communicative performance known as the Speech Act Schema (SAS). According to their theory, the hearer must infer information about the speech act based on the utterance itself, the communicative context, and their assumptions regarding how communication functions.

In Bach and Harnish's (1979:xi) view, one distinguishing feature of a communicative intention is that it depends on being acknowledged in order to be achieved. When a speaker communicates, he\she wants the listener to be able to not only understand the meaning of the message based on its (1) content and (2) context, but also (3) be able to consciously identify the communication's intended point.

Bach and Harnish divide illocutionary acts into six major types. Two of these types, *effectives* and *verdictives*, are conventional not communicative. The four main kinds of communicative illocutionary acts



are *constatives*, *directives*, *commissives*, and *acknowledgments*. These four types are what the current study concerns with (Bach and Harnish, 1979: 40-41).

In their taxonomy, Bach and Harnish employ the concepts "constative" and "commissive" from Austin as well as the term "directive" from Searle. Nevertheless, they tend to favour the term "acknowledgment" over Austin's "behabitive" or Searle's "expressive" when referring to apologizes, greetings, thanks, and other comparable expressions that acknowledge the hearer. These types of expressions often satisfy social expectations by conveying a positive attitude towards the hearer. Bach and Harnish's classification of illocutionary acts is as follows:

- **1.Constatives:** the expression of a belief along with the desire that the hearer develop (or maintain) a similar belief. Constatives include these kinds: assertives, predictives, retrodictives, descriptives, ascriptives, informatives, confirmatives, concessives, retractives, assentives, dissentives, disputatives, responsives, suggestives, and suppositives.
- **2.Directives:** they express the speaker's attitude toward some prospective action by the hearer. They include these kinds: *requestives*, *questions*, *requirements*, *prohibitives*, *permissives*, *and advisories*.
- **3.Commissives:** They are acts of committing oneself or proposing to commit oneself to doing something stated in the propositional content, which may also indicate the conditions in which the deed must be performed or not. They include *promises* and *offers*.
- **4.Acknowledgments:** these kinds convey specific feelings to the listener. These feelings and how they are expressed fit certain occasions. They include: *apologize*, *condole*, *congratulate*, *greet*, *thank*, *bid*, *accept*, *and reject*.

Methodology

The current study is carried out using a combination of qualitative and quantitative methods of analysis. The instructions of WHO Covid-19 regarding Eid al Adha are specifically chosen as it is considered to be one of the most popular religious occasions for Muslims. These instructions are divided into many categories. These categories are considered to be the measures that WHO depends on when giving its instructions. In the qualitative analysis, the researcher identifies the type of sentences of the instructions; declarative, imperative, interrogative, or exclamative sentences. The major type, the subtype and the function of illocutionary acts are also specified. Finally, the level of directness, whether direct; when the speaker means exactly what he\she says, or indirect; when the speaker means more than what he\she says, are determined.

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Results and Discussion

For the sake of being systematic, the analysis is done depending on the measures according to which WHO gives its instructions. These measures are:

Table (1): Instructions on General infection prevention and control measures

	able (1): Histruction	Type of sentence		Illocutionary act		Level of
No	Texts	Sentence	Major type	Subtype	Function	directness
1	Practicing physical distancing by strictly maintaining a distance of at least 1 metre (3.3 feet) between people at all times using culturally and religiously sanctioned greetings that avoid physical contact, such as waving, nodding or placing the hand over the heart.	Imperatives	Directives	Requirements	Ordering	Direct
2	Covering mouth and nose with the bent elbow or a tissue when coughing or sneezing; avoid touching eyes, nose and mouth	Imperative	Directives	Requirements	Ordering	Direct
3	Regularly and thoroughly washing hands with soap and water, or cleaning them with an alcohol-based hand sanitizer (at least 80% ethanol or 75% isopropyl alcohol)	Imperative	Directives	Requirements	Instructing	Direct
4	Holding events in outdoor rather than indoor venues; if indoors, adequate ventilation by natural or mechanical means	Imperative	Directives	Advisories	Advising	Direct



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	should be ensured, e.g. by keeping windows open or regularly opening them, or by improving air supply and removal by powered air movement components.					
5	Following advice on the appropriate use of masks issued by relevant health authorities.	Imperative	Directives	Requirements	Instructing	Direct

Table (2): Instructions on Individual and Group at High-risk

	Table (2): Instructions on Individual and Group at High-risk						
		Type of]	Illocutionary a	ct	Level	
No.	Texts	sentence			-	of	
110.	Texts		Major	Subtype	Function	directnes	
			type			S	
1	People who are feeling unwell or have any symptoms suggestive of COVID-19 should not attend events and should follow the national guidance on follow-up and management of suspected cases.	Imperative	Directives	Advisories	Warning	Direct	
2	Advise older people (aged ≥ 60 years) and anyone with underlying noncommunicable diseases (diabetes, hypertension, cardiac disease, chronic lung disease, cerebrovascular disease, dementia, mental disorders, chronic kidney disease, immunosuppression, obesity and cancer) to refrain from attending any gatherings, as these population groups are considered vulnerable to severe disease and	Imperative	Directives	Requirements	Ordering	Direct	

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	death from COVID- 19					
3	In case of attendance, people belonging to these groups should be encouraged to strictly follow precautionary measures.	Declarative	Directives	Requirements	Ordering	Indirect
4	Special arrangements can be considered for them, e.g. dedicated areas in venues and preferential treatment in queues, or virtual alternative	Declarative	Directives	Advisories	Recommending	Indirect
	means (digital/streaming) to view or participate in the live event.					

Table(3): Instructions on Vaccination and Vaccinated Individuals

	Table(3): Instructions on vaccination and vaccinated individuals					
No.	Texts	Type of sentence	Major type	Illocutionary Act Subtype	Function	Level of directness
		Schichee	Major type	Subtype	runction	
1	Get vaccinated, when it is your turn and you are offered	Imperative	Directives	Requirements	Instructing	Direct
2	Although preliminary evidence suggests that vaccinated individuals likely pose little risk of transmission to unvaccinated people, it is recommended that they should continue to exercise precautionary measures, including physical distancing of at least one metre (3.3. feet), respiratory etiquette and hand hygiene.	Declarative	Directives	Advisories	Recommending	Indirect
3	Guidance on appropriate use of masks (as per advice provided below) should continue to be followed, irrespective of vaccination status.	Declarative	Directives	Requirements	Ordering	Indirect



Table (4): Instructions on Using Masks

		Type of	f Illocutionary act				
No.	Texts	sentence	Major type	Subtype	Function	Level of directness	
1	Guidance issued by relevant national/local authorities should be followed	Declarative	Directives	Requirements	Instructing	Indirect	
2	In its absence, WHO recommenda- tions should be used as reference, as follows:	Declarative	Directives	Advisories	Recommending	Indirect	
3	In outdoor settings, masks should be worn where physical distancing can not be maintained.	Declarative	Directives	Requirements	Instructing	Indirect	
4	In indoor settings where ventilation has been assessed to be adequate (3), masks should be worn if physical distancing cannot be maintained.	Declarative	Directives	Requirements	Instructing	Indirect	
5	In indoor settings where ventilation cannot be assessed or is known to be poor, or if the ventilation system is not properly maintained (3), masks should be worn by all, regardless of whether physical distancing can be maintained.	Declarative	Directives	Requirements	Ordering	Indirect	
6	The decision if the general public should wear masks should be taken according to a riskbased approach. This requires	Declarative	Directives	Advisories	Recommending	Indirect	
	assessment of the risk of exposure to						

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7	SARS- CoV-2, individual vulnerabilities, population density, feasibility of implementation of other precautionary measures (including access to clean water to wash fabric masks), and the need to prioritize medical masks for health workers and vulnerable individuals.	Declarative	Directives	Requestives	Requesting	Indirect
8	In addition, national guidelines should consider the local context, culture, availability of masks and resources required. Valunarable Individuals at higher risk of	Declarative	Directives	Advisories	Recommending	Indirect
9	developing severe illness from COVID-19 (those aged ≥ 60 years and those with underlying medical conditions) should wear a medical mask.	Declarative	Directives	Advisories	Advising	Indirect
10	Other individuals can wear non-medical/fabric masks, noting that they should be manufactured according to the recommended essential parameters (three-layer structure for homemade masks; compliance with filtration efficacy, breathability and snug fit thresholds for factorymade masks).	Declarative	Directives	Advisories	Recommending	Indirect



Table (5): Precautionary measures related to venues

	Illocutionary act					
No	Texts	Type of sentence	Major type	Sub category	Function	Level of directnes
1	The following measures should be applied to any gatherings occurring during Ramadan, such as prayers, pilgrimages, communal meals or banquets	Declarative	Directives	Requirements	Ordering	Indirect
2	Consider holding the event outdoors if possible; otherwise, ensure that the indoor venue has enough space to accommodate participants with appropriate physical distancing, as well as adequate ventilation and air flow.	Imperative	Directives	Advisories	Recommending	Direct
3	Shorten the duration of the event as much as possible to limit frequency and duration of interactions and consequently risk of potential exposure to SARS-CoV-2	Imperative	Directives	Requirements	Instructing	Direct

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4	Give preference to holding smaller services with fewer attendees more often, rather than hosting large gatherings.	Imperative	Directives	Requirements	Ordering	Direct
5	Implement effective measures to prevent large numbers of people gathering in places associated with Eid al Adha activities, such as entertainment venues, markets and shops.	Imperative	Directives	Requirements	Ordering	Direct
6	Enforce adherence to physical distancing of at least one metre (3.3. feet) among attendees, both when seated and standing, through establishing and assigning fixed places, including when praying, performing wudu (ritual ablutions) in communal washing facilities, as well as in areas dedicated to shoe storage.	Imperative	Directives	Requirements	Ordering	Direct



	Regulate the					
	number and					
	flow of people					
	approaching,					
	entering,					
	_					
	attending and					
_	departing from					
7	worship spaces,	Imperative	Directives	Requirements	Instructing	Direct
	pilgrimage sites					
	or other social					
	or religious					
	venues, by					
	increasing the					
	frequency of					
	public transport,					
	staggering					
	arrivals,					
	registering					
	attendees,					
	numbering					
	entries,					
	designating					
	seating or					
	standing places,					
	marking the					
	floor, employing					
	crowd barriers,					
	separating					
	entries and exits,					
	and adopting					
	oneway					
	pathways and					
	corridors to					
	ensure					
	unidirectional					
	flow.					

Table (6):Instructions on Ventilation

		Type of	of Illocutionary act		tionary act	Level of
No.	Texts	sentence	Major type	Subtype	Function	directness
1	The risk of getting COVID-19 is higher in crowded and inadequately ventilated spaces where infected people spend long periods of time together in close proximity	Declarative	Constatives	Assertives	Stating	Direct

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	These					
	environments are					
	where the virus					
	appears to be					
	spread by					
	respiratory droplets					
	or aerosols more					
	efficiently, so	Declarative	Constatives	Assertive	Stating	Direct
2	taking precautions					
	is even more					
	important					
	Understanding and					
	controlling					
	building					
	ventilation can					
	improve the					
	quality of the air					
	we breathe and					
	reduce the risk of					
3	indoor health	Declarative	Directives	Advisories	Recommending	Indirect
	concerns including					
	prevention of					
	SARS-CoV2 from					
	spreading indoors.					
	Event organizers					
	and building					
	managers should					
	be encouraged to					
	ensure that key	Declarative	Directives	Advisories	Advisins	Indirect
4	considerations on	Declarative	Directives	Advisories	Advising	mairect
	ventilation					
	recommended by					
	WHO are					
	adequately					
	addressed.					

Table(7): Instructions on Healthy Hygiene

rusic(*). Histractions on freating riggione							
		Type of	Illocutionary act			Level of	
No.	Texts	sentence	Major type	Subtype	Function	directness	
1	Muslims perform wudu (ablution) before prayers, which helps maintain healthy hygiene.	Declarative	Directives	Advisories	Suggesting	Indirect	
2	The following additional measures should be considered:	Declarative	Directives	Advisories	Recommending	Indirect	
3	Encourage performing wudu at home, where feasible.	Imperative	Directives	Advisories	Advising	Direct	



4	Ensure that hand- washing facilities are adequately equipped with soap and water, and provide alcohol- based hand sanitizer at key entry and exit	Imperative	Directives	Advisories	Recommending	Direct
5	points. Ensure the availability of disposable tissues and bins with disposable liners and lids, and guarantee the safe disposal of waste.	Imperative	Directives	Advisories	Recommending	Direct
6	Encourage the use of personal prayer rugs to place over communal carpets.	Imperative	Directives	Advisories	Suggesting	Direct
7	Provide visual displays of advice on physical distancing, hand hygiene, respiratory etiquette, mask wearing and general messages on COVID-19 prevention.	Imperative	Directives	Requirements	Ordering	Direct

Table (8): Instructions on Frequently Clean Worship Spaces, Sites and Buildings

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		Type of		Illocutionary act	cutionary act	
No	Texts	sentence	Major type	Subtype	Function	directness
1	Enforce thorough routine cleaning of venues where people gather and all commonly used facilities before and after each event, using detergents and disinfectants.	Imperative	Directives	Requirements	Ordering	Direct
2	In mosques, keep the premises and wudu facilities clean, and maintain general hygiene and sanitation.	Imperative	Directives	Requirements	Ordering	Direct

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Frequently clean oftentouched objects such as doorknobs, light switches and stair railings with detergents and disinfectant.

Frequently clean oftentouched objects such as doorknobs, light switches and stair railings with detergents and disinfectant.

Directives Requirements Ordering Direct

Table (9): Instructions on Charity

	Table (7). Instructions on Charity					
		Type of		Illocuti	onary act	Level of
No.	Texts	sentence	Major type	Subtype	Function	directness
	When distributing meat, the faithful					
	should always					
	consider the physical					
1	distancing and other	Declarative	Directives	Requirements	Instructing	Indirect
	precautionary			•		
	measures in place. Families should					
	encourage nominating					
	only one household					
	member to perform					
	the sacrifice, although					
	preferably the					
2	sacrifice should be	Declarative	Directives	Advisories	Suggesting	Indirect
	booked through centralized agencies					
	or services.					
	Centralized entities or					
	institutions can also					
	be used to distribute					
3	meat, in order to	D. 1	Diametica.	A .1	G	T., 12
3	avoid the usual crowded gatherings.	Declarative	Directives	Advisories	Suggesting	Indirect
	In this case, it is					
	important to ensure					
	that workers follow					
	physical distancing					
	and other					
4	precautionary	Declarative	Directives	Advisories	Dagommonding	Indirect
4	measures throughout the cycle (collecting,	Deciarative	Directives	Auvisories	Recommending	mairect
	packaging, storing					
	and distribution).					



Table (10): Instructions on Animal -human interface and sacrificial slaughter

No.	Texts	Type of sentence	Major type	Subtype	Function	Level of directness
1	According to common safe practices when handling meat, countries should adopt strict measures around the selling and slaughtering of animals and the distribution of meat while ensuring that national food safety and hygiene regulations are enforced	Declarative	Directives	Advisories	Recommending	Indirect

Table (11):Instructions on Animal management

No.	Texts	Type of sentence	Major type	Subtype	Function	Level of directness
1	Encourage and enforce proper procurement of animals to abide by safety standards, especially for importation of livestock; veterinary controls along the trade chain should be encouraged.	Imperative	Directives	Requirements	Ordering	Direct

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	Allocate enough					
	space in					
	dedicated					
	enclosures to					
	safely house an					
	increased influx					
	of animals and					
	avoid unsanitary					
	overcrowding in					
	anticipation of					
	the slaughter;					
2	practices					
	ensuring animal	Imperative	Directives	Requirements	Ordering	Direct
	welfare during					
	transportation					
	and preslaughter					
	should also be					
	promoted.					
	Do not slaughter					
	animals that					
	appear sick, and					
	plan for					
	dedicated space	Imperative	Directives	Advisories	Warning	Direct
3	for quarantine	Imperative	Briceries	110/1501105	,, arming	Birect
	and isolation of					
	suspected ill					
	animals. Perform					
	adequate					
	veterinary checks					
	for livestock to					
	detect other	Towns a section	Dimension	D	To atm - 11	Diamet
4	zoonoses and	Imperative	Directives	Requirements	Instructing	Direct
_	mitigate any risk					
	of transmission.					
	Always procure					
	animals through					
5	a trusted official	Imperative	Directives	Requirements	Ordering	Direct
	procedure.	Imperative	Directives	requirements	Ordering	Direct



Table(12): Instructions on Slaughter Facilities and Practices

		Type of	Illocutionary act Type of				
No.	Texts	sentence	Major type	Subtype	Function	Level of directness	
1	Discourage home laughtering; increase the number or capacity of slaughter facilities to encourage best practices and ensure safety and physical distancing tandards, for both public and staff.	Imperative	Directives	Requirements	Instructing	Direct	
2	Properly equip slaughter acilities (e.g. with drains to carry away waste liquids); both facilities and equipment should be properly maintained and kept hygienic.	Imperative	Directives	Advisories	Advising	Direct	
3	Facilities should be inspected periodically to uphold standards.	Declarative	Directives	Advisories	Recommending	Indirect	
4	Ensure that people responsible for slaughtering animals are practicing infection prevention and control neasures for COVID-19 e.g. physical distancing, and hygiene, respiratory etiquette, wearing masks), and are using adequate personal protective equipment while processing animals (e.g. gloves, apron, shoes/boots).	Imperative	Directives	Requirements	Instructing	Direct	
5	Staff should be familiar with standard operating procedures related to safety practices, and be aware of COVID-19 signs and symptoms.	Declarative	Directives	Advisories	Recommending	Indirect	
6	Ensure that waste management for unused unimal by- products is in place and that facilities have a contingency plan in the event of contamination or an outbreak	Imperative	Directives	Requirements	Instructing	Direct	

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Table(13): Instructions on Marketplaces

		Tymo of		Illocutionar	y act	Level of
No.	Texts	Type of sentence	Major type	Subtype	Function	directness
1	Provide basic infrastructure to promote sanitation, such as toilet and hand-washing facilities, safe water supplies, cleanable walls and floors, and drainage.	Imperative	Directives	Requirements	Ordering	Direct
2	Ensure regular and thorough sanitation of stalls and equipment.	Imperative	Directives	Requirements	Ordering	Direct
3	Ensure that all waste materials, including solid and liquid waste, are collected and disposed of regularly from the market, ideally at least once daily.	Imperative	Directives	Requirements	Instructing	Direct
4	Protect market areas and food from environmental hazards, including rain, sun, dust, insects, rodents and other animals.	Imperative	Directives	Requirements	Ordering	Direct

Findings

Table (17) is a percentage representation of the most frequent functions of illocutionary acts performed in the instructions given on Eid al Adha in the context of COVID-19 depending on the number of times of occurrence of each function that has been identified. It shows that ordering occupies the first rank on the frequency scale with (20) cases and a percentage of (31.74%) of the total number. Recommending comes second and recurs (15) times with a percentage of (23.80%). Requesting comes in the last rank on the frequency scale as it recurs only once with a percentage of (1.58%)



Table (17): Frequencies of the Functions of Illocutionary Acts

No.	Functions of Illocutionary Acts Used in the Instructions	Frequency	The Percentage
1	Ordering	20	31.74 %
2	Recommending	15	23.80 %
3	Instructing	14	22.22 %
5	Advising	5	7.93 %
6	Suggesting	4	6.34 %
7	Warning	2	3.17 %
8	Stating	2	3.17 %
9	Requesting	1	1.58 %
	Total	63	99.95 %

Regarding the level of directness, *direct* and *indirect* speech acts are identified depending on the relationship between sentences types and the functions of illocutionary acts. The functions of illocutionary acts are used directly (37) times with a percentage of (58.73%), hence, *direct speech acts* represent the majority of the total number. Whereas *indirect speech acts* come second with a frequency rate amounting to (26, 41.26%). This is shown in Table (18):

Table (18): Frequencies of Direct and Indirect Speech Acts

No.	The Level of Directness	Frequency	Percentage
1	Direct Speech Acts	37	58.73 %
2	Indirect Speech Acts	26	41.26 %
	Total	63	99.99 %

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Conclusions

From the results shown above it is clear that *ordering* occupies the first rank of the functions of illocutionary acts used in the selected data. This reflects WHO tendency to fulfil the role of commander when giving it's COVID-19 instructions because WHO tries to show the strength and severity of its instructions to be implemented and taking into consideration by employing them as *orders*. This also refers to the importance of following WHO COVID19 instructions in Eid al Adha specifically as it is one of social and religious occasions at which Muslims practice many traditions that include social gathering. At the same time and with the occurrence of *recommending* in the second rank, WHO eases the severity of its instructions allowing more people to be encouraged to follow them. It is also noteworthy to mention that most of the WHO Covid-19 instructions are given in a direct way which represents the WHO desire to provide clear and concise Instructions that people can easily comprehend and follow.

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